# CALL TO ORDER

BOD and Representative Attendees: Claire LeFlore, Gale Lee, Bob Glynn, Megan Wolfenden, Ana Koto, Jim Hill*,* andDiane Hill

# APPROVAL OF MINUTES

The December 13, 2023, meeting minutes were read and approved with a minor change. Bob Glynn presented the motion and was seconded. Minutes are to be saved to the web and the Secretary to retain a paper copy.

# REPORTS

1. Treasurers Report:
   * Bob presented a spreadsheet with income and expenses YTD 2024 and 2023.
   * Bob will provide electronic reports to be distributed with the minutes.
   * Current bank balance is $10,8282.65, which includes $5,075 in donations towards the new canoe. Donations were collected through Zeffy. The Treasurers Report was approved; Gale presented the motion and was seconded.
   * Bob will be presenting the first page of the bank statement to the Secretary to be part of the record.
2. Presidents Report
   * For now, the monthly meetings will continue the second Tuesday of the month, however at the March meeting, we may revisit changing the time and date as needed. Discussed the option to hold Zoom meetings in specific cases where there is a meeting room conflict, or BOD out of town etc.
   * Team Snap and Slack media use: have transitioned to using team snap for messages and alerts. Slack is set up as a “sub committee” to be used for groups such as BOD, coaches etc. Megan is to contact River to see if they will present a review at the next meeting.
   * Statement of Directors Conflict of Interest clause will need to be signed at the next meeting.
   * Calendar events including meetings and races need to updated on the website.
   * By-Laws Review: Reviewed Article 2 and objectives, important that BOD read document
     + Reviewed roles – VP to be the liaison to fundraising activities and report back to the BOD at meetings
     + Paddler at large will become the race representative
     + Secretary roles to be reviewed by secretary and President; draft minutes and meeting minutes to be distributed the week before the next meeting
3. Membership and Committees:
   * Need a list of subcommittees and responsible person for each group.
   * Discussed four separate subcommittees: 1. Membership, 2. Fundraising, 3. Maintenance and 4. Races (Regatta).
   * The formal subcommittees were approved with Megan making the motion and seconded by the BOD.
4. Coaches Report and Racing Report:
   * Menʻs 2024 World Sprint team moved practice time to 11:00 a.m.
   * NCOCA – Race Waivers are available Feb 1 and need to be completed by those who race.
   * New officers web training was given to new BODs to update information on their website.
   * Group agreed to add NCOCA race schedule to the 2024 Aquatic Center Program, except June 22 due to conflict with clubʻs fundraising Luau.
5. Boat Maintenance Report:
   * Club representatives will be visiting boats for sale this weekend including a Bradley Lighting and a Mirage.
   * Claire made a motion to release $5,000 from the general fund that was specifically generated through donations for boat purchase. The motion was seconded and approved.
   * OC-2 training protocol is being prepared. Coaches will need to approve paddlers who have received training with the list provided to the Aquatic Center to check out boat.
6. T-Shirt and Logo
   * Ana suggested ordering our T-shirts through the vendor Talis Crew, who specializes in water clothing for paddlers. They sport jerseys are used by many other clubs for their ultra light and durable properties and have a UPF 50+ rating. She circulated a catalog, which was positively received by the BOD. More information see: [www.tailiscrew.com](http://www.tailiscrew.com).
   * Logo – a new logo is being designed to be more inclusive and represent our club and culture. Erin is in charge of the logo, which needs to be approved by the BOD before it goes to the Aquatic Center for their review and approval.

# Next Meeting and Adjornment

Next meeting February 13, 2024 *–* Board of Directorsʻs Meeting, Aquatic Center