



# Capital Outrigger

## Board of Director Meeting Minutes

### Board Meeting Information: *Board Meeting and Fall Planning Workshop*

**DATE & TIME** October 21, 2023

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**LOCATION** CSUS Aquatic Center

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**MEETING CALLED TO ORDER BY** Claire LeFlore

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#### **BOARD MEMBERS IN ATTENDANCE**

Claire LeFlore (President), Gale Lee (V.P.), Linda Otley (Secretary), Bob Glynn (Treasurer),

#### Other Members

Rick LeFlore, Jack Otley, Jim Hill, Diane Hill, Ahna Yap, Don Stomvick, Jerome Ing, Erin Davis, Ana Koto, River Braun, Dale Hoffman-Floerke

#### **APPROVAL OF MINUTES**

The August 27, 2023 meeting minutes were read and approved with no changes.

#### **BOARD**

Nominees were agreeable to being selected to the following open offices: secretary, race representative, evening representative and morning representative. Motion was made to keep nominations open for one more week, then send ballot by email. Voting could be done by email or in person at the All-Members Meeting on November 14, 2023.

Motion by Linda Otley and second by Bob Glynn: Ayes – 4, No – 0.

#### **REPORTS**

1. Treasurer's Report –
  - Motion was made to pay insurance as lump sum rather than a more costly installment plan. Motion made by Clare and seconded by Linda: Ayes – 4, No – 0.
  - Club needs an on-line payment alternative to checks, such as a mobile application to electronically transfer funds. Venmo, Zelle and PayPal were discussed with PayPal being able to encrypt using a QR code. River and Bob to follow up.
2. Racing Report – Ana Koto is interested in being the new race representative. Open dates for Regatta June 8, June 22, and July 27, 2024. Needs a Regatta planning committee with co-leads due to amount of planning effort. Ahna will reach out to Lake Tahoe clubs to be a co-lead. Requires 10-12 subcommittees for activities ie: awards, set up, take down etc. Regatta sign up info needs to go on the website.

3. NCOCA Director – Justine and Max taking position over for Junior.
4. Boat Maintenance Report:
  - Cindi wants communication to be limited and direct between staff members and suggests Don and Jerome be direct contacts to Russell and Steve of the Aquatic Center.
  - Repair and replacements request to the Aquatic Center will be a ticket process using a QR code. With regard to the new seats, Rick will obtain the QR code and Jerome will follow up when seats are done.
  - Aquatic Center is making a grant request to fund for CAM docks, which may be used year round.
  - Cindi states the jet-ski riser is needed for the current dock, however our club says it is not necessary.
  - Club is to ask Cindi if we can use the OC-6 boats on the bayside dock; the Malia will be stored on the dock over winter.
  - Discussion on having Aquatic Center purchase another canoe; Club is open to engaging in fund raising activities.
  - Discussion on canoe transportation, which is expensive if provided by Aquatic Center. Club can volunteer and Nick can tow in the summer of 2024. Although we bought the trailer, the Aquatic Center owns it and we are interested in their flexibility of use.
5. Upcoming events: Holiday Feast on the Lake – November 15, 2023 use SignUp Genius since first 24 get canoe seats; Holiday Party is December 9, 2023.

### **NEW BUSINESS AND WORKSHOP ITEMS**

1. Growth and Outreach: There is an opportunity to expand activities and have it advertised in the upcoming Aquatic Center's 2024 catalog.
  - Discussion on scheduling of Intro to Paddling classes that begins in spring through September and skipping some summer months. Dale suggested evening classes too. Proposed Intro to Paddling Classes into the course Catalog for March, Apr, May, July, and September with a maximum of 16 students.
  - Joey from ACE expresses interest in Keiki camp similar to San Pedro's scout camp beach. Program would assist in funding a new canoe. Cindi could assist through kid's camp, parent's night or Thursday nights. Aquatic Center could pay instructor. Is this a program we want to push since it takes a lot of energy to get established?
2. Greater interaction between morning and evening programs is desired. Ahna suggested evening members could be more involved with activities and given opportunities to sign up when dates are scheduled. Evening members are invited to November feast.
3. Request to purchase paddling erg machine was supported but not brought to vote.
4. Fund Raising Events – Ideas include:
  - Full moon solstice paddle, June 21, 2024
  - Raffle and silent auction – donations – lei making workshop
  - Tug of War with OC boats
  - Merchandise – expand what we have
  - Sponsorships (Ahna to spearhead) – ie: Beach Hut and would have logo on shirts
  - Fund raise at regattas
5. Web Site and Social Media
  - River says Ohana.kai is available as a web site domain.
  - River proposes transferring to Squarespace site for a number of reasons including linking to Aquatic Center Web Site, Google calendar, easier to post agendas and minutes. River to create Google phone number and email address. Hosting is \$280 per year. Currently paid \$20/year for domain name and \$325 for hosting (paid up until 2025). River needs \$500 for establishing new website, generating club email etc. and creating a new logo.
  - Motion to transfer site made by Clare and second by Linda: Ayes – 4, No – 0
  - To access website members section, Aquatic Center and club dues must be paid in advance.
  - River to demo website next month.

## **ANNOUNCEMENTS**

Club holiday party set for Saturday December 9th (Davis, California).

## **NEXT MEETING AND ADJORN**

November 14, 2023 5:30 Aquatic Center, includes All-Members Meeting. Adjorned 2:45 p.m.