

Capital Outrigger Board of Director and All Members Meeting Minutes

April 15, 2024



CALL TO ORDER

BOD and Representative Attendees: Claire LeFlore, Gale Lee, Bob Glynn, Megan Wolfenden by phone, Erin Davis, Diane Hill, Jim Hill, Rick LeFore, Ahna Yep, Dale Hoffman-Floerke and River Braun, Sid Verner, Don Stomvick

APPROVAL OF MINUTES

The March 18, 2024 meeting minutes were read and approved. Claire LeFlore presented the motion and it was seconded. Minutes are to be saved to the web and the Secretary to retain a paper copy.

REPORTS

1. Treasurers Report: Bob Glynn presented a spreadsheet with income and expenses YTD 2024. Current bank balance is \$12,773.80.
2. President's Report
 - Sponsorship Package was introduced with a letter outlining the various levels of sponsorship.. Suggestion was to add a category over \$5,000. Updates are needed to the letter to include funds will support racing cost, purchase of a new boat and transportation cost. Diane Hill made a motion to approve the sponsorship package (with the suggested changes) and was seconded.
 - Aquatic Center (AC) Activities:
 - AC to include in Day Camp team sports including OC for Tuesdays and Thursdays.
 - Thursday afternoon the AC will host parents night out beginning June 10, 2024 and continue for 10 weeks. Time is 3:30 to 5:30 pm.
 - Trailer is not ready to do long distances, however shorter distances ie: to Bay Area should be ready by the May race. The AC does not have a driver available for the May 4 race however a club member could trailer the boat as long as a safety check is conducted and the driver is experienced with driving and maneuvering trailers.
 - Workshops: For this weeks workshop, only two people are signed up. AC requires a minimum of four participants before they will host the event. Rick LeFlore agreed to lead the event.
3. Fundraising: Decided to have a wrist band following payment to participate in fundraising event. A waiver is to be signed before getting the wrist band.
4. All-Members Meeting Agenda follows the formal Board Meeting. A short presentation will be provided before discussing the regatta and fundraising activities ie: Luau.
5. Team Jerseys and T-Shirts:
 - Team Jerseys need to be ordered by April 20, 2024 to have for the June 1, race.
 - T-shirts are being sold to raise money. Shirt design will be discussed at the all-members meeting

Next Board Meeting: May 20, 2024 5:30 pm; All Member's Meeting October 21, 2024

Meeting Adjourned 5:22pm

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CALL TO ORDER - ALL-MEMBERS MEETING 5:38P.M.

1. Introductions: New members, coaches and other positions including Dale Hoffman-Floerke (Regatta Chair) and River Braun (Web Site and Media)
2. Updates: Committee
 - Trailer able to drive to Bay Area to tow our boats to races with the option of having AC staff or experienced team members to drive as needed.
3. Upcoming:
 - AC will host day camps will be for four weeks this summer (Tuesdays and Thursdays). Will need Capitol Outrigger members to volunteer to paddle with children. This could help in developing a keiki program.
 - Parents Night: Thursday afternoon the AC will host parents night out beginning June 10, 2024 and continue for 10 weeks. Time is 3:30 to 3:30 pm. Team Snap available for signing up and will require steerspersons for each boat.
 - Newsletter from Lake Natoma State Park: Posted on Team Snap is the opportunity to participate in lake cleanup day Saturday April 20, 12-4 pm. If enough interest we will take out a six man canoe that will become the “garbage barge.”
4. Committee Reports:
 - Treasurers Report: Bob will send Megan the latest financial statements. Current bank balance is 12,773.80 with over \$6,000 donations toward a new canoe.
 - Membership Report: There are 70 paid members with an increase in club membership.
 - Coaches Report:
 - Ahna reminded members to sign up for races on Team Snap. The morning paddlers interested in long races should join the evening/Saturday practices. Team Snap will post opening for the Cataline Crossing race.
 - Don Stomvick stated the morning group has been taking typically three boats with one being the Hilo race team.
 - Jim Hill reminded members to identify if they are interested in racing by placing an “R” by their name.
 - 2-person canoe: video how to paddle the boat are to be posted on the web. Members wanting to take out the 2-person boat need to go out with members experienced with the boat; Ahna will teach a class for boat competency. Sign-up will be on Team Snap.
 - Racing Report:
 - The first race is Alameda Nui on May 4 and is a long distance race.
 - Race cards are needed for members to participate in races. Members are required to send photo of their head shot and driver’s license to either Ahna or Jim Hill.
 - The club will keep a copy of the NCOCA waiver for registration and the race number on the members online profile.
 - Maintenance Report: Repairs were made to the Malia; no other boats are planned for repairs.
5. Race Jerseys:
 - The design was chosen and will be posted on the website and Team Snap. The club will pick three styles as options ie: long sleeve. Orders need to be made by April 20 in time for racing.
6. Regatta Update June 8, 2024:
 - Dale Hoffman-Floerke is the event coordinator and chair, which is hosted by Capitol Outriggers.
 - All team leaders and volunteer positions will be on Team Snap under the June 8 schedule.

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- The events still needs additional volunteers and while the AC will provide some logistical support ,the majority of the effort will fall to our club.
- Any vendor invoices or reimbursements will need to be coordinated through the club Treasurer, Bob Glynn.

7. FundraisingUpdate:

- Merchandising: Club to sell T-Shirts at Regatta and Luau; still need to decide on the two designs.
- Community Luau event schedule for June 21 at the AC.
 - Still need lots of volunteers. The sub-committees will be posted on Team Snap.
 - Silent auction items need to be sent to Robin by May 15.
 - Luau flyer is being finalized and should be posted throughout the community.
 - Tickets can be purchased on Zeffy and Website. The AC will have paper copies to distribute to coaches to dispurse at practice. Tickets are \$10 as a suggested donation.
 - Club is coordinating a bake sale
- Sponsorship: Sponsorship packages were approved by the board for compianies to make donations. A letter is available to disribute and on the web site. Companies with donations above \$5,000 will have a company decal on a boat.

8. Other Announcements: The Ohana Dance Group will host an open house on April 27 from 1- 3 pm. The Capital Outriggers Canoe Club will have an information booth at the event.

Next Meetings: Board Meeting May 20, 2024 5:30 pm, All Member's Meeting October 21, 2024

AJORN 6:45 p.m.