

# Capital Outrigger

## Board of Director Meeting Minutes



March 18, 2024

### CALL TO ORDER

BOD and Representative Attendees: Claire LeFlore, Gale Lee, Bob Glynn, Megan Wolfenden, Ana Koto, Erin Davis, Diane Hill, Jim Hill, Rick LeFore, Jack Otley, Ahna Yep, Dale Hoffman-Floerke and River Braun

### APPROVAL OF MINUTES

The February 13, 2024 meeting minutes were read and approved. Diane Hill presented the motion and it was seconded. Minutes are to be saved to the web and the Secretary to retain a paper copy.

### REPORTS

#### 1. Treasurers Report:

- Bob presented a spreadsheet with income and expenses YTD 2024 and 2023.
- Current bank balance is \$12,600.78, which includes \$5,851.00 in donations towards the new canoe. The Treasurers Report was approved; Megan Wolfenden presented the motion and it was seconded.

#### 2. Presidents Report

- The amended by-laws were approved by the general membership and will replace previous by-laws.
- The monthly meetings will change to the third Mondays of the month. The all members meeting is scheduled for April 15, 2024 with various presentations and videos planned to provide updates to Regatta, fundraising, OC2 training, racing season and general club activities.
- NCOCA activities:
  - committee meeting is June 16th and Ana Koto will be our representative at the meeting
  - The quarterly NCOCA meeting is April 21st and Gail Lee will attend via Zoom
  - NCOCA race meeting is October 20th to finalize the races for 2025
- The 2024 IVF World Sprints Championship located in Hilo Hawaii is scheduled from August 13 – August 24 in Hilo Bay. For more information visit <https://www.worldsprints2024hilo.org/>

#### 3. Coaches Report :

- Jack reports that the steering clinic will take place on Wednesday following morning practice with Helen Gallagher to provide instruction.
- Ahna reported great participation for the start of afternoon practices. John Green is a great co-coach with strong workouts in preparation for sprint racing. Afternoon practices will include two times (5:30 and 5:45) to accommodate work schedules.

#### 4. Committee Reports:

- Membership – currently have 64 paid members. Any unpaid members will be removed from the roster as of March 20, 2024.
- Racing Activities – Ana Koto reported that updated photos are needed if over 10 years. No need for race cards - just need the race number for each individual. Race numbers are needed

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one month before the event and team race reps will identify to NCOCA the crew one week before the race.

- Fundraising: The donation letter is complete and ready for use and can be used for the Regatta and the Luau. The community Luau is scheduled June 21, 2024 from 5-9 p.m. Ahna is pursuing food trucks, shaved ice, music and Ukelele groups and dancers to perform. The group discussed pre-selling tickets for package deals of canoe rides, soda and food. Looking to have donations for silent auction. Robin and Ahna are leading the fundraising activities and will reach out via the #fundraising channel on slack.
- Logo – the logo has been resolved with the Aquatic Center
- T-shirts and jerseys - Discussed the difference between team jerseys (for racing) and T-shirt (for general sales). Reviewed the costs and if we order 100 shirts we can get three different styles. Discussed sponsorship and adding the business logo to the back of the shirt. Voted on the design of the Jersey. Ana Koto to follow up with firm making the jerseys, who will send us sample sizes.
- Regatta – Subcommittee sign ups to volunteer for various activities will be posted on Team Snap.
  - Scott Davis made a presentation re: awards and metals. 564 metals are needed; plaque awards for overall team placements, and agreeing on language for the stickers that will be applied to the back of metals
  - Club will provide breakfast and lunch for NCOCA members and race officials
  - Need volunteers for set up, take down, race announcement
  - Opening ceremony to include club elder and *mele* or song in Hawaiian language
  - Lei Committee was authorized to purchase \$125 in materials
- 5. Canoe Acquisition - Survey taken that resulted in using funds to purchase an unlimited.
- 6. OC 2- Ahna continues to work on a “how to” video that will be posted to the web.

Next Meeting April 15, 2024 and includes All Members Meeting

AJORN 7:00 p.m.